Local Approach to Discussion-Based Disaster Exercises and Readiness (LADDER)

After-Action Report/Improvement Plan

[Date]

The After-Action Report/Improvement Plan (AAR/IP) aligns exercise objectives with preparedness doctrine and related frameworks and guidance. Exercise information required for preparedness reporting and trend analysis is included; users are encouraged to add additional sections as needed to support their own organizational needs.

# Exercise Overview

| **Exercise Name** | LADDER: Local Approach to Discussion Based Exercises and Readiness |
| --- | --- |
| **Exercise Dates** | [Indicate the start and end dates of the exercise] |
| **Scope** | This exercise is a discussion-based exercise game, planned for 4 hours at [exercise location]. Exercise play is limited to addressing animal issues during a natural disaster. |
| **Focus Area(s)** | Planning and Response |
| **Core Capabilities** | Logistics and Supply Chain Management  Planning |
| **Objectives** | Teams compete to acquire and apply resources to resolve five animal needs assignments following game rules.  Players review their local plans, policies, and procedures using three game assignments. |
| **Threat or Hazard** | Natural disaster |
| **Sponsor** | Project supported by USDA National Institute of Food and Agriculture Smith Lever Special Needs Competitive Grants Program (2018-41210-28701). |
| **Participating Organizations** | [Insert a brief summary of the total number of participants and participation level (i.e., Federal, State, local, Tribal, non-governmental organizations (NGOs), and/or international agencies). Consider including the full list of participating agencies in Appendix B. Delete Appendix B if not required.] |
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**Objective 1:** Teams compete to acquire and apply resources to resolve five animal needs assignments following game rules.

The strengths and areas for improvement for each capability aligned to this objective are described in this section.

**Capability 1:** Logistics and Supply Chain Management

### Strengths

The [full or partial] capability level can be attributed to the following strengths:

Strength 1: [Observation statement]

Strength 2: [Observation statement]

Strength 3: [Observation statement]

### Areas for Improvement

The following areas require improvement to achieve the full capability level:

Area for Improvement 1: [Observation statement. This should clearly state the problem or gap; it should not include a recommendation or corrective action, as those will be documented in the Improvement Plan.]

Analysis: [Provide a root cause analysis or summary of why the full capability level was not achieved.]

Area for Improvement 2: [Observation statement]

Analysis: [Provide a root cause analysis or summary of why the full capability level was not achieved.]

## Objective 2: Players review their local plans, policies, and procedures using three game assignments.

## Capability 2: Planning

### Strengths

The [full or partial] capability level can be attributed to the following strengths:

Strength 1: [Observation statement]

Strength 2: [Observation statement]

Strength 3: [Observation statement]

### Areas for Improvement

The following areas require improvement to achieve the full capability level:

Area for Improvement 1: [Observation statement. This should clearly state the problem or gap; it should not include a recommendation or corrective action, as those will be documented in the Improvement Plan.]

Reference: [List any relevant plans, policies, procedures, regulations, or laws.]

Analysis: [Provide a root cause analysis or summary of why the full capability level was not achieved.]

Area for Improvement 2: [Observation statement. This should clearly state the problem or gap; it should not include a recommendation or corrective action, as those will be documented in the Improvement Plan.]

Reference: [List any relevant plans, policies, procedures, regulations, or laws.]

Analysis: [Provide a root cause analysis or summary of why the full capability level was not achieved.]

1. Improvement Plan

| Capability | Issue/Area for Improvement | Corrective Action | Capability Element[[1]](#footnote-2) | Primary Responsible Organization | Organization POC | Start Date | Completion Date |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Capability 1: Logistics and Supply Chain Management | 1. [Area for Improvement] | [Corrective Action 1] |  |  |  |  |  |
| Capability 1: Logistics and Supply Chain Management | 1. [Area for Improvement] | [Corrective Action 2] |  |  |  |  |  |
| Capability 1: Logistics and Supply Chain Management | 2. [Area for Improvement] | [Corrective Action 1] |  |  |  |  |  |
| Capability 2: Planning | 1. [Area for Improvement] | [Corrective Action 1] |  |  |  |  |  |
| Capability 2: Planning | 1. [Area for Improvement] | [Corrective Action 2] |  |  |  |  |  |
| Capability 2: Planning | 2. [Area for Improvement] | [Corrective Action 1] |  |  |  |  |  |

# Appendix B: Exercise Participants

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| --- |
| Participating Organizations |
| **Federal** |
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| **State** |
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| **[Jurisdiction A]** |
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| **[Jurisdiction B]** |
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1. Capability Elements are: Planning, Organization, Equipment, Training, or Exercise. [↑](#footnote-ref-2)